



SOLAR BUSINESS DIVISION (SBD)

General Terms & Conditions

Item Description : Supply of Wrapper File , Office File & Lever/Box Files at BHEL SBD Bangalore

1.Consignee Address:

STORES INCHARGE

BHARAT HEAVY ELECTRICALS LIMITED

SOLAR BUSINESS DIVISION (SBD)

FORMERLY KNOWN AS ELECTRIC & PHOTOVOLTAIC DIVISION (EPD)

PROF. CNR RAO CIRCLE, SCIENCE INSTITUTE POST, MALLESWARAM,
BANGALORE-560012.

Consignee address in LR should be strictly as per above.

2.Delivery Terms : Staggered manner in the following manner :

(i) Wrapper File :

S.No	Qty (EA)	Delivery By :
1	500	30 Days from PO
2	500	60 Days from PO
3	500	90 Days from PO
4	500	120 Days from PO

(ii) Office File :

S.No	Qty (EA)	Delivery By :
1	500	30 Days from PO
2	500	60 Days from PO
3	500	90 Days from PO
4	500	120 Days from PO

(iii) Lever/Box File :

S.No	Qty (EA)	Delivery By :
1	250	30 Days from PO
2	250	60 Days from PO
3	250	90 Days from PO
4	250	120 Days from PO

3.Payment Terms : Within 45 Days from the receipt of materials at BHEL SBD Bangalore Stores and subjected to acceptance of material from BHEL Quality Department.

4.Late Delivery Charges: Purchaser reserves the right to recover from the Seller/Contractor, as agreed, liquidated damages and not by way of penalty, a sum equivalent to half ($\frac{1}{2}$) percent of undelivered portion per week or part thereof, subject to a maximum of ten (10) percent of the total contract price including elements of taxes, duties and freight, if the Seller/ Contractor fails to deliver any part of the ordered stores within the period stipulated in the Order/Contract.

5.Risk & Cost Clause: Applicable.



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6.Type of Tender : Two Part Bid

Part-I : Consists of all Techno-Commercial Documents (Without Prices)

Part-II : Consists of Price Bids/Quotations (With Prices)

Both the above must be offered in separate envelopes in case of Hard Copy submission and in separate BHEL SBD official mail Ids (specified below).

7.MODE OF TENDER SUBMISSION :

(i) Physical Mode : Hard copies of Tender Documents and Quotation can be dropped at BHEL EPD Tender Box placed at BHEL Tender room and to be addressed as :

C/o AGM /MM
M/s BHARAT HEAVY ELECTRICALS LTD.,
SOLAR BUSINESS DIVISION (SBD),
(FORMERLY KNOWN AS ELECTROPORCELAINS DIVISION),
PROF CNR RAO CIRCLE, IISC POST,
MALLESWARAM,
BANGALORE# 560012.

Note : Please mention Tender ID/RFQ No. on Envelope with Item Name & Your name & Address. Please do not forget to mention 'Part-I Bid' and 'Part-II Bid' on each envelopes.

OR

(ii) E-Mail Mode : Alternatively bidder can send their offer to BHEL Official email ID :

Part-I Bid : technicalbid-epd@bhel.in

Part-II Bid : pricebid-epd@bhel.in

Note : Please mention Tender ID/RFQ No. in Subject of email.

8.Documents to be submitted :

(i) Part-I :

- i RFQ copy with Seal & Signed.
- ii Technical Specification cum Pre-Qualification Criteria (Duly Seal & Signed)
- iii Financial PQR (Duly filled , Seal & Signed)
- iv Balance Sheet with '*Sales from Revenue*' Data of 3 years.
- v Copy of GST
- vi Copy of Bank Mandate Form & Cancelled Cheque
- vii UAM/Udhyam Registration Certificate (in case of MSME)



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viii Unpriced Price Bid Format duly filled with 'Q' or 'Quoted' wherever applicable.

(ii) Part-II :

- i Price Bid Format (Duly Filled). Please mention the HSN Code of item.

Note: **BHEL does not provide Advance Payments**. Bidder to provide acceptance to the BHEL Standard Payment terms stated above at Point No.3.

Loading will be done for vendors seeking earlier payment w.r.t. above, for the value and the period of deviation, as per below:

Interest Rate for loading will be taken as Base rate of SBI (as applicable on the date of bid opening, Techno-commercial bid, in case of 2 part bids) + 6% for the period of relaxation sought by the bidders.

(Seal & Sign of Bidders)